



## **ANN HARRIS BENNETT**

Tax Assessor-Collector & Voter Registrar  
[www.hctax.net](http://www.hctax.net)

### **HOMEMADE/SHOPMADE TRAILER CHECKLIST**

<input checked="" type="checkbox"/>	<b>ITEM</b>
	<b>1. VTR-141 – Trailer Verification Statement of Fact</b>
	<b>2. Picture of the trailer</b>
	<b>3. VTR-68-A – Secured from the inspecting Motor Vehicle Theft (MVT) agent of the law enforcement agency. Top completed and notarized by applicant/owner; bottom completed by inspecting MVT agent.</b>
	<b>4. Fee - \$2.00</b>
	<b>5. Items 1 – 4 must be submitted to the Texas Department of Motor Vehicles (TxDMV) located at 2110 E. Governor’s Circle, Houston, Tx 77092; 713-802-4300 to secure an assigned trailer (TR) number and obtain an official approval letter.</b>
	<b>6. TxDMV issues TR number along with for 68-N – Notice of Assigned Number</b>
	<b>7. Applicant die-stamps TR number as per TxDMV instructions.</b>
	<b>8. Applicant submits items 9 – 15 for title and/or registration to the tax office. You can either mail it to our office or visit our website <a href="http://www.hctax.net">www.hctax.net</a> to schedule an appointment. By Mail: Ann Harris Bennett, Po Box 4089 Attn: Title Dept, Houston TX 77002</b>
	<b>9. Form 130U – Texas Title Application</b>
	<b>10. Certified Weight Certificate</b>
	<b>11. Form 68-N – Completed by TxDMV &amp; applicant</b>
	<b>12. Form VTR-141 – Trailer Verification Statement of Fact</b>
	<b>13. Pencil Tracing of the TR number die-stamped onto the trailer</b>
	<b>14. Photocopy of the Form VTR-68-A</b>
	<b>15. Vehicle Inspection Report (VIR), if trailer has a gross weight over 7500 Pounds</b>
	<b>16. Fees vary depending on the weight</b>