Bidder Registration Procedures
Effective 1/1/2016

Requirements

- You must register **BEFORE** the Tax Sale to be able to bid.
- You must have a **valid, government issued ID.**
- You **CANNOT** have delinquent taxes due on any property owned in Harris County and must sign a statement attesting to that fact on your **Bidder Registration** application.
- *Please note that furnishing false information on your application is a **CRIMINAL OFFENSE.***
- You must **renew** your registration **annually.**
- The **Written Statement of Taxes** and **$10 fee** are no longer required.

How to Register

- **Online at www.hctax.net:** Select **Property Tax,** then **Delinquent Property Tax Sales**. Click on the blue **Registration of Bidders** button, then click on **Register** to enter and submit your information. *Those who register online will receive an email confirmation and may create and maintain a profile for future use.*
- **By mail**: Complete and then print the ***"Tax Sale Bidder Registration"*** form from the **FORMS**
- section of our website. **Mail to:** 1001 Preston, Houston, Texas 77002 – Attn: Tax Sales.
- **In person:** Complete and submit the ***"Tax Sale Bidder Registration"*** form at the registration table on the day of the Tax Sale.

Bidder Agents

If acting as an agent for another person or company:

- You must register separately for each buyer whom you represent.
- You must also provide written proof of authorization on company letterhead in order to bid for that person or company.

How to Obtain your Bidder Card

- If you have pre-registered, you can pick up your *Written Registration Statement (Bidder Card)* from the Pre-registration table on the day of the Tax Sale. Note that you must present a valid, government issued, photo ID.
- If you register the day of the sale, you will receive your Bidder Card at the registration table.

Keep this card with you for use at all Tax Sales until you renew your registration.

Note: *If you registered online, you will be given a copy of your registration form to sign before obtaining your Bidder Card.*