



ANNETTE RAMIREZ

Tax Assessor-Collector & Voter Registrar

IMPORTED FOREIGN VEHICLES

(*Must check at least one item from each column)

Management Signature: _____

Date: _____

Ownership	Compliance	Clearance/Entry	Other
<p><input type="radio"/> New Vehicle</p> <ul style="list-style-type: none"> <input type="radio"/> MSO invoiced to <u>foreign</u> dealer/individual OR <input type="radio"/> NVIS (New Vehicle Information Statement, Canada) which must be accompanied by bill of sale or dealer reassignment to first retail owner <p><input type="radio"/> Used Vehicle:</p> <ul style="list-style-type: none"> <input type="radio"/> Original Proof of ownership from _____ (country) <p><input type="radio"/> OOS Title – More than one year old</p> <ul style="list-style-type: none"> <input type="radio"/> No other documents needed other than Vehicle Inspection Report (VIR) <p><input type="radio"/> OOS Title – Less than one year old</p> <ul style="list-style-type: none"> <input type="radio"/> Evidence from issuing state verifying that bond release was surrendered OR <input type="radio"/> Bond release letter (or HS-7 claiming exemption from DOT requirements) <p><input type="radio"/> Additional Evidence</p> <ul style="list-style-type: none"> <input type="radio"/> Notarized English translation required if ownership documents are in foreign language or are questionable <input type="radio"/> Certification by foreign agency required if documents are copies <p>Note: Foreign bills of sale acceptable only to complete chain of transfers (must still have foreign evidence of ownership)</p>	<p><input type="radio"/> DOT HS-7 (Not necessary for vehicles 25 years old or older)</p> <p>or</p> <p><input type="radio"/> Bond Release letter, or stamp (digital letters are acceptable, originals not required)</p> <p>or</p> <p><input type="radio"/> Certification on Customs letterhead signed by agent</p> <p>or</p> <p><input type="radio"/> VTR verification of Mylar on door</p> <p>or</p> <p><input type="radio"/> Manufacturer's letter of certification</p> <p>or</p> <p><input type="radio"/> ABI (Automated Broker Interface). The ABI must show the year, make, VIN and have an HS-7 box number of eligibility. It must reflect a customs entry number, reference USDOT or DOT, and must show a registered importer number if Box #3 is marked.</p> <p><input type="radio"/> Vehicle is 25 years old or older and exempt from DOT safety compliance. Entry clearance is still necessary.</p>	<p><input type="radio"/> Automated Commercial Environment (ACE) Printout</p> <p>or</p> <p><input type="radio"/> Certification on Customs letterhead signed by agent</p> <p>or</p> <p><input type="radio"/> Bond release letter referencing Entry # and Port Code</p> <p>or</p> <p><input type="radio"/> Any of the following Customs forms:</p> <ul style="list-style-type: none"> <input type="radio"/> CBP 3299 <input type="radio"/> CBP 3311 <input type="radio"/> CBP 3461-may include ABI release with date & time stamp <input type="radio"/> CBP 3461ALT <input type="radio"/> CBP 6059B-badge # instead of signature <input type="radio"/> CBP 7501 *** <input type="radio"/> CBP 7523 <p>or</p> <p><input type="radio"/> A completed ABI (Automated Broker Interface) screen.</p> <p>*** CBP 7501 REQUIRED FOR NON-RESIDENTS, RETURNING MILITARY PERSONNEL, RETURNING OFFICIAL GOVERNMENT EMPLOYEES- the form does not require a signature.</p>	<p><input type="radio"/> VTR-68-A - bottom part executed by law officer who is a member of Auto Theft Unit – <u>required on all foreign vehicles.**</u></p> <p><input type="radio"/> VIR - <u>required on all foreign vehicles.</u></p> <p><input type="radio"/> Weight certificate if commercial vehicle in excess of 10,000 pounds GVW</p> <p><input type="radio"/> Insurance if purchasing registration</p> <p><input type="radio"/> Odometer reading. If there is no space on the evidence for an odometer disclosure, the applicant may write the current reading on the form 130-U.</p> <p>Carry all applicable vehicle brands forward</p> <p>** Members of the United States Armed Forces and their immediate family who import motor vehicles into the country from outside of the United States are not required to obtain Form VTR-68-A however, a VIN number verification in the form of a Vehicle Inspection Report is required, unless eligible to self-certify the VIN on the Vehicle Identification Number Certification (Form VTR-270).</p> <p><u>*Note: Multiple items in this column may be required.</u></p>

HS-7 – DECLARATION FORM OR AUTOMATED BROKER INTERFACE (ABI)

(Indicate the block # checked on HS-7 or ABI submitted by customer)

- o Block 1 - Title and registration acceptable with proof of year model (must be 25 or more years old).
- o Block 2A - Title and registration acceptable (on Canadian vehicles manufactured prior to 1-1-96, requires a letter from manufacturer for safety compliance. If any exceptions are noted, procedures for Block 2B or 3 must be followed).
- o Block 2B - Title and registration acceptable with manufacturer's certification letter (required on Canadian manufactured vehicles).
- o Block 3 - Title and registration acceptable with bond release letter
- o Block 4 - No title or registration (**DO NOT PROCESS**)
- o Block 5 - No title. One year registration only (**RPO only**) ***
- o Block 6 - No title or registration (**DO NOT PROCESS**)
- o Block 7 - DOT exception letter must be submitted (**RPO only**)
- o Block 8 - Title acceptable for off road use only. No registration
- o Block 9 - No title or registration unless certified by final stage manufacturer
- o Block 10- Vehicle of historical or technological significance. NHTSA approval letter required. May receive title and registration if the vehicle passes a Texas inspection.
- o Block 12 - No title. One year registration, unless the applicant is a member of the armed forces or a civilian on assignment for a foreign government, and then they may continue to register in excess of one year if a copy of their orders are provided. (**RPO only**)

- o Block 13 - Title and registration acceptable with NHTSA Permission letter

*** Under no circumstances may the applicant apply for an RPO without the proper HS-7 documentation (blocks 5, 7, 12 or 13).

*** "**DOT PROOF REQUIRED**" must be checked on the Title Additional Information screen in RTS for **RPO** applications.