



Annette Ramirez

Tax Assessor-Collector & Voter Registrar

www.hctax.net

HOMEMADE/SHOPMADE TRAILER CHECKLIST

ITEM
1. VTR-141 — Trailer Verification Statement of Fact
2. Picture of the trailer
3. VTR-68-A — Secured from the inspecting Motor Vehicle Theft (MVT) agent of the law enforcement agency. Top completed and notarized by a licant/owner; bottom completed by inspecting MVT agent.
4. Fee - \$2.00
5. Items 1 — 4 must be submitted to the Texas Department of Motor Vehicles (TxDMV) located at 2110 E. Governor's Circle, Houston, Tx 77092; 713-802-4300 to secure an assigned trailer (TR) number and obtain an official approval letter.
6. TxDMV issues TR number along with Form 68-N — Notice of Assigned Number
7. A licant die-stamps TR number as per TxDMV instructions.
8. Applicant submits items 9 — 15 for title and/or registration to the tax office. You can either mail it to our office or visit our website www.hctax.net to schedule an appointment. By Mail: Office of Annette Ramirez Harris County Tax Assessor-Collector, PO Box 4089 Attn: Title Dept, Houston TX 77210
9. Form 130U — Texas Title Application
10. Certified Weight Certificate
11. Form 68-N- Completed by TxDMV & a licant
12. Form VTR-141 — Trailer Verification Statement of Fact
13. Pencil Tracing of the TR number die-stamped onto the trailer
14. Photocopy of the Form VTR-68-A
15. Vehicle Inspection Report (VIR), if trailer has a gross weight over 7500 Pounds
16. Fees vary depending on the weight