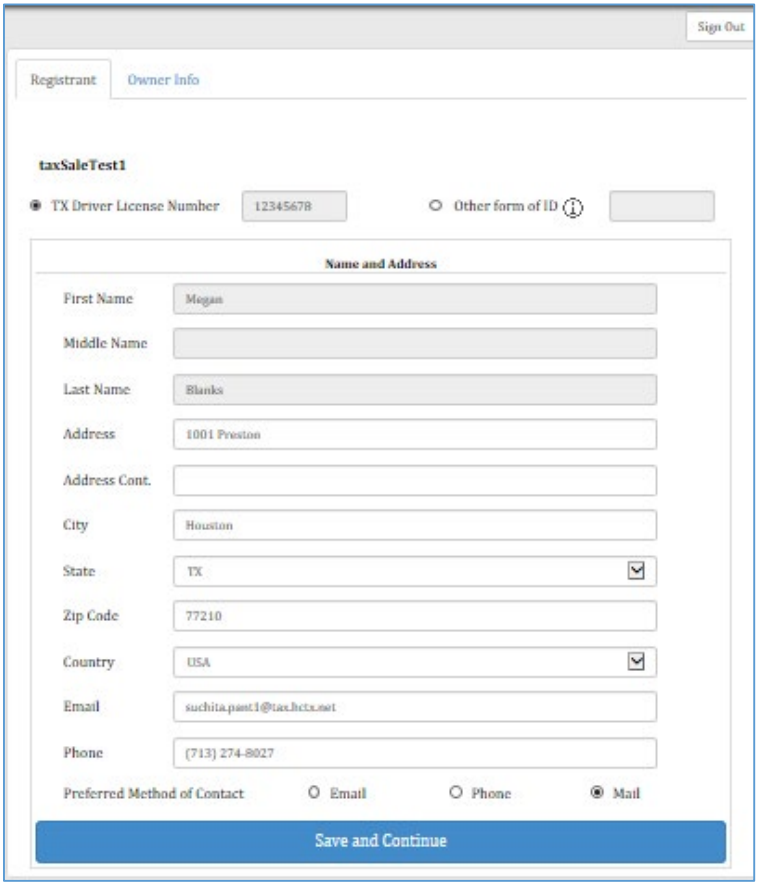
How to Renew your Tax Sale Bidder Registration Online

Login to Your Account

If you have used the Tax Office website to record your original Tax Sale bidder registration information, you can renew your registration in a few easy steps.

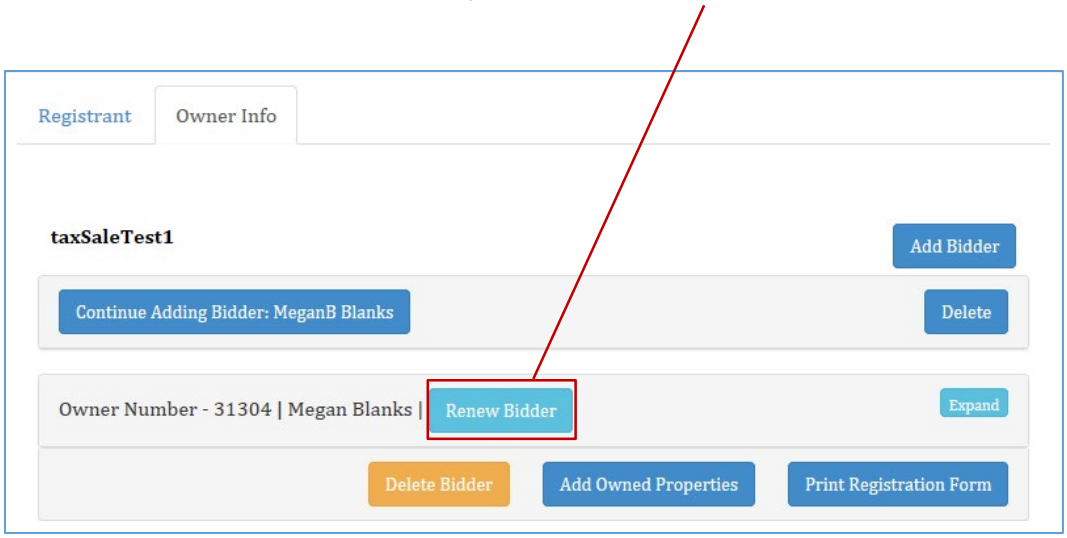
1. Log on to **www.hctax.net.**
2. Select **Property Tax**, then **Delinquent Property Tax Sales**.
3. Click on the blue **Registration of Bidders** bar.
4. When the page displays, scroll to the bottom and click on the **Log-In** button.
5. Enter your **User ID** and **password** on the **Login** screen and click **Continue** .
6. The **Registrant** tab opens, displaying your **name and address** information.



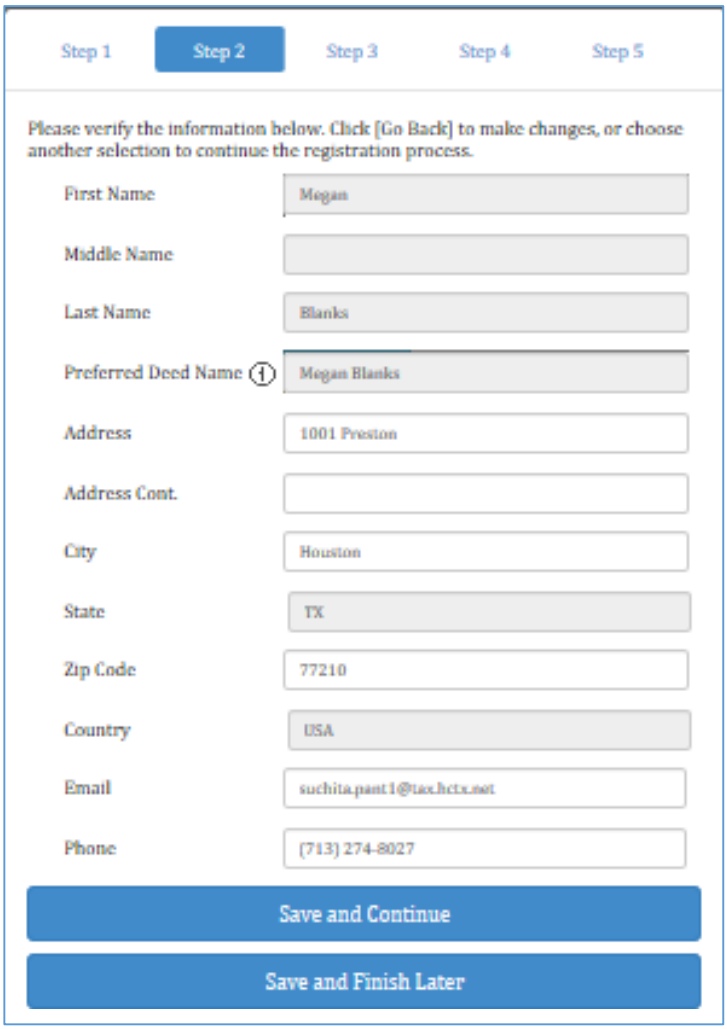
7. Click on **Save and Continue**.

Renew Your Registration

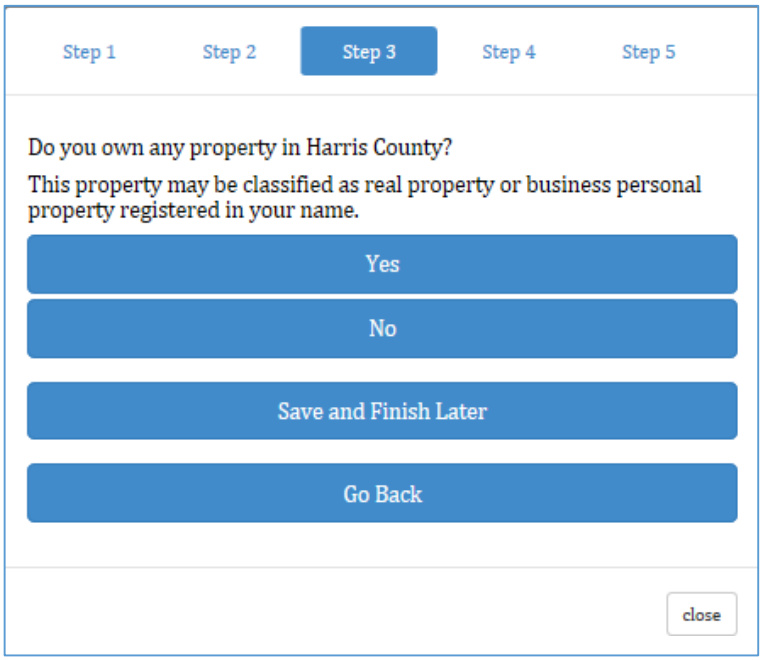
Step 1: Click on the **Owner Information** tab, click on **Renew Bidder**.



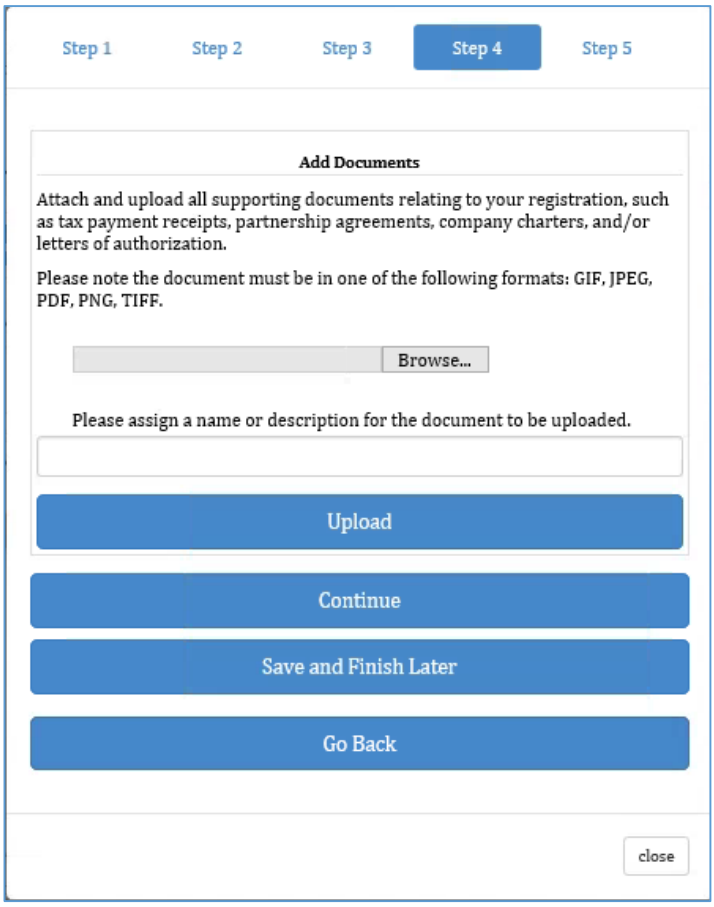
Step 2: When your **name and address** information displays, verify the information is correct or make any necessary changes, then click on **Save and Continue**.



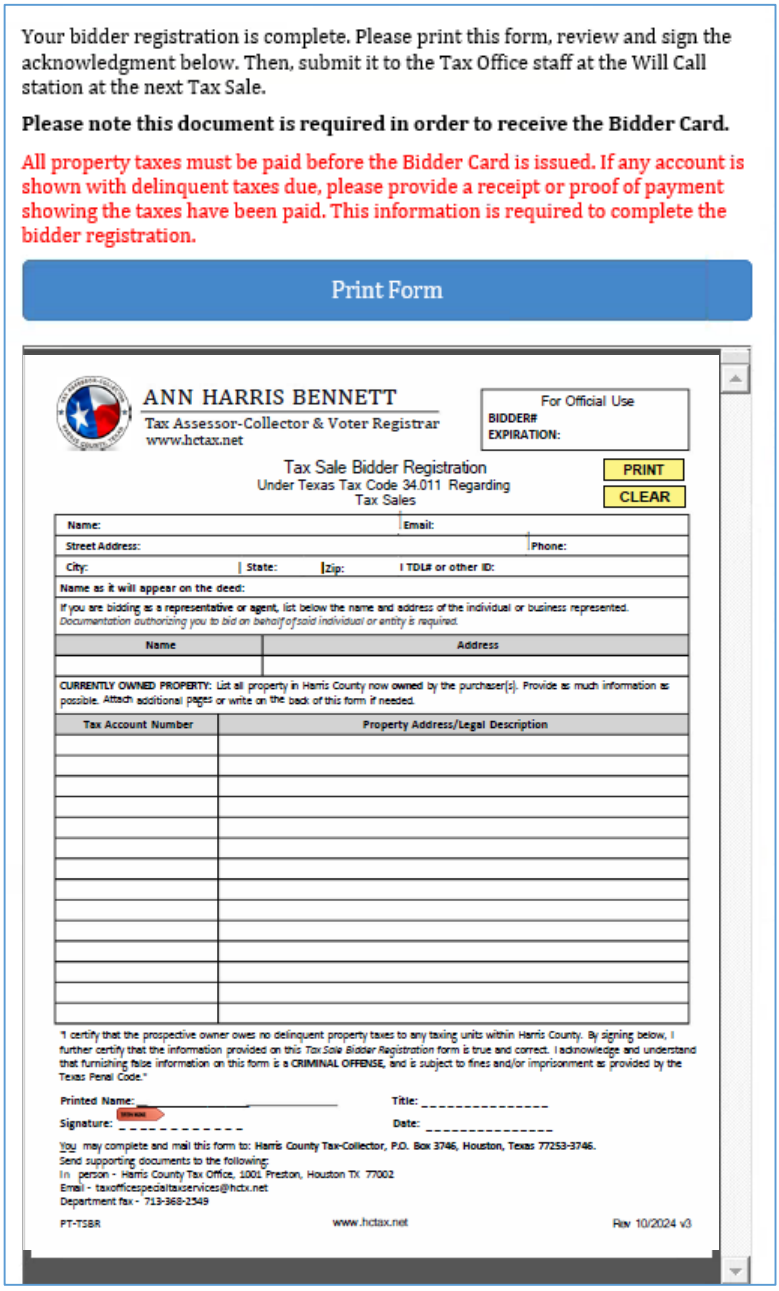
Step 3: Click **Yes** to verify your **property information** (if any) is correct, add any new properties obtained since you last registered or delete any that are no longer owned. If you do not own any properties, click **No**.



Step 4: Use the **Browse** button to select any file with additional information required to support your registration and click **Upload**. Then, click **Continue**.



Step 5: When your completed form appears on the screen, click **Print Form**.



Once your registration form has been printed, click the **Close** button at the bottom of the screen.

When the **Owner Info** screen displays again, click **Sign Out**.

Don't forget to sign the form and bring it with you to the Tax Sale to complete the renewal process and receive your Bidder Card.

If you have questions or need additional assistance regarding the bidder registration process, please refer to the information available on our **website** or contact us at 713-274-8120.