



# ANN HARRIS BENNETT

Tax Assessor-Collector & Voter Registrar  
www.hctax.net

## How to Manage your Property Tax Accounts during COVID-19

### Property Tax Services

- **Payment Options for Property Tax**

- By Mail – Include the account number or property address and mail your payment to the address below:  
Ann Harris Bennett Harris County Tax Assessor-Collector  
P.O. Box 4622  
Houston, TX 77210-4622
- Online - <https://www.hctax.net/Property/PropertyTax>
  - Search your account > select "Pay Online"
- By Phone- 713-274-CARD (2273)
  - Property taxpayers may use any combination of credit cards and/or e-Checks for payment.
- Payment Types & Fees for online and phone payments – We accept e-Checks, American Express, Discover, MasterCard, and Visa credit/debit cards.
  - Payers may use any combination of credit cards/debit cards/e-Checks for property tax payment.
  - E-Checks are free. A non-refundable surcharge of 2.35% of the total payment (\$1.00 minimum) will be added to each credit card and some debit card transaction. A flat fee of \$3.95 is charged for Visa consumer debit cards.

- **Requesting Property Tax Payment Plans**

- By Email – [tax.office@hctx.net](mailto:tax.office@hctx.net)
- By Mail – Ann Harris Bennett, Harris County Tax Assessor-Collector  
P.O. Box 4663  
Houston, TX 77210-4663
- Online - <https://www.hctax.net/Property/PropertyTax>
  - Select "Search and Payments" > "Installment Payment Agreement"

- **Refund Checks**

- Email inquiries to [tax.office@hctx.net](mailto:tax.office@hctx.net) and include your account number, property address and/or property owner's name.

- For additional help, please click on the link below to be redirected to our [Frequently Asked Questions](#).
  
- **Exemption, Property Valuation & Protest Questions**
  - If you have questions about your property tax exemptions, values, or tax protest, please contact the Harris County Appraisal District at <http://www.hcad.org/>.
  
- **General & Miscellaneous Property Tax-Related Inquiries**
  - Email to [tax.office@hctx.net](mailto:tax.office@hctx.net)

## Other Tax Services

- **Tax Certificates**

- To obtain a Tax Certificate, please complete the [Tax Certificate Request Form](#) and email it to [tax.Cert@tax.hctx.net](mailto:tax.Cert@tax.hctx.net). Be sure to include the account number(s) as well as your contact information.

- **Mobile Home Certificates**

- To obtain a Mobile Home Certificate, please complete the [Manufactured Home Tax Inquiry Form](#) and email it to [tax.office@hctx.net](mailto:tax.office@hctx.net). Be sure to include the following information in the request:
  - Account number
  - Serial number
  - Label number
  - Address

- **Coin Operated Decals (Occupational Tax)**

- To obtain a Coin Operated Decal, please complete the [Coin Operated Machine Permit Application](#) and mail the application with your check payment (\$15 fee for each decal) made payable to:

Ann Harris Bennett, Harris County Tax Assessor-Collector  
Attn: Coin-Operated Machines  
P.O. Box 4663  
Houston, Texas 77210-4663

- If you have additional questions, please email [bwlpermits@tax.hctx.net](mailto:bwlpermits@tax.hctx.net).

- **Permit (Beer/Liquor/Wine) Payments and Renewals**

- Mail the statement and check made payable Ann Harris Bennett, Harris County Tax Assessor-Collector  
Attn: Beer & Wine  
P.O. Box 4663  
Houston, TX 77210-4663
- To request a beer/wine/liquor license renewal statement, please email [bwlpermits@tax.hctx.net](mailto:bwlpermits@tax.hctx.net).

- **Hotel Occupant Tax**

- Hotel Quarterly Statements and payments can be submitted online and by mail:
  - Online Hotel Portal
    - New Owner - Complete the [Hotel Occupancy Tax Information](#) form and return it to [hoteloccupancytax@tax.hctx.net](mailto:hoteloccupancytax@tax.hctx.net) to request a new user login ID.
    - Access the [Online Hotel Portal](#) to report, file, and pay you quarterly taxes.

- By Mail
  - Quarterly payments and statements can be mailed to:  
Ann Harris Bennett, Harris County Tax Assessor-Collector  
Attn: Hotel Occupancy  
P.O. Box 3547  
Houston, TX 77253-3547
- If you have additional questions, please email [hoteloccupancytax@tax.hctx.net](mailto:hoteloccupancytax@tax.hctx.net)

- **Special Inventory Tax (SIT)**

- SIT Annual Declarations, Monthly Statements and payments can be submitted online and by mail.
- The Dealer must file a Monthly Inventory Tax Statement and Declaration to the Harris County Tax Office and the Harris County Appraisal District.

- Online SIT Portal

- New Dealer - Complete the [SIT Tax Dealer Form](#) and email this form to [SITDept@hctx.net](mailto:SITDept@hctx.net) to receive your user ID information.
- Your application form must contain the following information:
  - Dealer number (P Number)
  - Person of contact
  - Email address to be associated with the user ID
  - Phone number

- By Mail

- All checks should be payable Ann Harris Bennett, Harris County Tax Assessor-Collector
- Payments, Annual Declarations and Monthly Statements can be mailed to: Harris County Tax Assessor-Collector's Office  
PO Box 3486  
Houston, TX 77253-3486
- More SIT dealer information, user guide, and [online portal](#) access is available at the [Special Inventory Tax webpage](#). Please review the "How to File Online" tab for guidance and detailed instructions to help you navigate through the Portal.
- If you have additional questions, please email [SITDept@hctx.net](mailto:SITDept@hctx.net).

- **Bidder Registration**

- To obtain a Bidders Certificate, please complete the [Tax sale Bidder Registration form](#) and return it to [Tax.office@hctx.net](mailto:Tax.office@hctx.net). Please include a copy of the applicant's driver's license, representation letter, or documentation authorizing the applicant to bid on behalf of another party.
- For additional information and help, review the [Harris County Tax Sales website](#).