



MIKE SULLIVAN

Tax Assessor-Collector

Authorization Letter

I, We, _____ do hereby authorize the following representative:

(Enter as listed on DBA) _____ Title Service phone: _____

to complete the transaction(s) indicated below.

Please initial one or more:

Purchase Registration (Please Circle)

- Vehicle driven with Expired Registration- Yes or No
- Ticket/Citation issued- Yes or No

Replacement Plates (if needed)

Duplicate Receipt

Change address to: _____

Other: _____

All of the above: _____

Customer, Dealer or Company Appointing Motor Vehicle Title Service

Name:	Dealer #:	Phone:	
Address:	City:	State:	Zip:
Effective Date: <i>(Please note expiration date is one year after the effective date.)</i>			

For the following described vehicle: *(for individual transactions only)*

Year: _____ Make: _____ Body Style: _____

Vehicle Information Number: _____

Signature of Authorized Person and/or Registered Owner

Date

Home: (____) _____

Work: (____) _____

Copy owner's valid state-issued Driver's License or Federal Identification (example-U.S. Passport, U. S. Naturalization Card) If registered owner and/or seller of the vehicle is in a company and/or an automobile dealer name **please attach business card**, along with copy of valid state-issued Driver's License or Federal Identification (example - U. S. Naturalization Card, U.S. Passport).

Disclosure: This form is used for the sole purpose to complete the above described transactions and may not be used in lieu of prescribed form VTR-271 (Power of Attorney to Transfer Motor Vehicle). Falsifying information on any required statement or government document is a criminal offense and is punishable by fine and/or imprisonment.