



ANNETTE RAMIREZ

Tax Assessor-Collector & Voter Registrar

**HARRIS COUNTY TAX OFFICE
SUBCONTRACTOR SHIPPING INVOICE**

DATE: _____

SUBCONTRACTOR NAME: _____

Sequence Number: S/ _____

Enclosed are the supplies listed below to be used at your location. Please check these supplies to verify that all materials have been included with your delivery. If you discover any discrepancies, please advise us immediately by calling 713-368-2191.

ITEM	Box	Quantity	From Number	To Number
POS Sticker Paper	_____	_____	_____	_____
Toner	_____	_____		
Report Envelopes	_____	_____		
Other: _____				

STORE STAMP:

Shipped by: _____ Approved by: _____

Posted by: _____ Received by: _____

Must print 3 copies:

First copy-Subcontractor Second copy-Location File Third copy-Inventory Allocation