



ANN HARRIS BENNETT

Tax Assessor-Collector & Voter Registrar
www.hctax.net

APPLICATION FOR PROPERTY TAX REFUND

P.O. Box 4520 - Houston, Texas 77210-4520

Phone: 713-274-8100

Fax 713-368-2249

<p>Step 1. Identify yourself and the property.</p> <p><i>This Application must be complete and must be signed by the taxpayer to be valid.</i></p>	Account number (7 or 13 digits)				Tax year				
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	Refund requested by:								
	Name <input type="text"/>								
	Address <input type="text"/>								
	City, State, Zip <input type="text"/>								
Daytime phone #: <input type="text"/>					Email address: <input type="text"/>				
Description of the property (legal or street address)									
<input type="text"/>									
<p>Step 2. Who normally pays your property taxes?</p> <p><i>This information is needed to assure your refund is made to the proper party.</i></p>	Please check one of the following:								
	<input type="checkbox"/>	My mortgage company withholds taxes from my monthly payment.							
	<input type="checkbox"/>	I pay my property taxes directly.							
	If you bought or sold this property during the tax year, please complete below:								
	<input type="checkbox"/>	I bought this property during the tax year.						MONTH/YEAR	
<input type="checkbox"/>	I sold this property during or after the tax year.								
PLEASE INDICATE NAME OF YOUR MORTGAGE AND/OR TITLE COMPANY									
<input type="text"/>									
<p>Step 3. Provide the reason for this refund.</p>	Please check one of the following and state reason:								
	<input type="checkbox"/>	Overpaid the account (explain: <input type="text"/>)							
	<input type="checkbox"/>	HCAD exemption or value reduction granted (date of change: <input type="text"/>)							
	<input type="checkbox"/>	Paid incorrect account (explain: <input type="text"/>)							
<p>Step 4. Provide payment information.</p> <p><i>Attach copies of cancelled checks for all payments you made on this account.</i></p>	Payment made by		Check No.		Date paid		Amount paid		
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	Total amount paid by mortgage company or others							<input type="text"/>	
	TOTAL AMOUNT PAID (sum of the above amounts)							<input type="text"/>	
	TOTAL PROPERTY TAX OWED							<input type="text"/>	
	AMOUNT PAID MINUS AMOUNT OWED							<input type="text"/>	
	<input type="text"/>								
<p>Step 5. How do you want the refund handled?</p>	Please check one of the following:								
	<input type="checkbox"/>	Mail refund to above mailing address (Step 1)							
	<input type="checkbox"/>	Transfer this payment to account # <input type="text"/>						Tax year <input type="text"/>	
	<input type="checkbox"/>	Reapply this overpayment to several accounts (Please attach a list of accounts)							
<p>Step 6. Sign the form.</p> <p><i>Unsigned applications cannot be processed.</i></p>	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. I understand that any person who makes a false entry upon this record shall be subject to fines and/or imprisonment.								
	SIGNATURE OF TAXPAYER (REQUIRED)							DATE	
	<input type="text"/>							<input type="text"/>	